***Broughton in Amounderness Parish Council***

**AGENDA**

You are hereby summoned to attend the Council Meeting of Broughton in Amounderness Council to be held on Tuesday 20th August 2024 **at 7:30pm**

The Toll Bar Cottage, 476 Garstang Road, Preston, Lancashire, PR3 5JB

Jessica Dibble

Parish Clerk

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**1.Welcome by Chair**

**2. To Receive Apologies**

**3. Declarations of interests & written requests for dispensations pecuniary interest dispensations**

[Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**4. Public Time**

This 30-minute session (time limit of five minutes per item/per person) provides members of the electoral public an opportunity to indicate interests in an agenda item and put questions to the Parish Council. Such questions may be answered after the meeting or become an agenda item at a future Parish Council meeting.

**5. Approval of Minutes**

To approve the minutes of the Full Council meeting held on Tuesday 25th June 2024.

**6. Declaration of Interest forms**

a) Councillors who have not completed their DOI to complete and return to the Clerk.

b) Councillors who have not signed their Acceptance of Office, to sign in the presence of the Clerk.

**7. Reports on meetings attended by Cllrs.**

a) Finance Committee meeting

b) Broughton Parish Community Charity

c) United Utilities

d) Nurture Landscapes

**8. AGAR**

**Council to note** the status of the Annual Governance and Accountability Return 2023/2024.

**9. Broughton Neighbourhood Development Plan**

**Council to note the update on:**

1. Parish Action Plan (PAP) update
2. Progress of Neighbourhood Plam Review
3. Master Plan Update & King George V Field

**10. Correspondence**

a) **To note** the recent correspondence from Cassidy and Ashton and letter in response

b) **To note** the license agreement for the planters on Garstang Road and Pinewood Avenue

c) **To note** that the Clerks mobile contract with Tesco has now been closed successfully.

**11. Policies to be ratified**

1. **Council to ratify** the Investment Strategy Policy
2. **Council to ratify** the updated Reserves Policy
3. **Council to ratify** the CiL Management Policy

**12. Village information session**

1. **Council to note** the date, time and location of the village information session.

**Date:** Saturday 14th September 2024

**Time:** Drop in anytime between, 10am and 2pm.

**Location:** Broughton and District Club, Whittingham Lane, Broughton, PR3 5DA

1. **Councillors to confirm** their attendance to the information session.

**13. Financial Matters.**

1. **Council to review and note** the accounts to date and note any recommendations from the chair.
2. **Council to note** that the Santander Account has now been closed.
3. **Council to authorise** the financial transactions between 25th June 2024 & 20th August 2024.
4. **Council to note** the CiL Grants and their progress.
5. **Council to note** the update from the accountant in relation to the VAT return.

**14. Consideration of Planning & Licence Applications**

1. Application Number: [06/2024/0654](https://selfservice.preston.gov.uk/service/planning/ApplicationView.aspx?AppNo=06/2024/0654&Id1=20240628142748744472d35636807b)   
   Location: Dean Garage, Whittingham Lane, Broughton, Preston, PR3 2JJ  
   Description: Discharge of planning condition no.3 (Ground Investigation), no.4 (Construction Management Plan) and no.5 (Biodiversity Enhancement Plan) attached to planning permission 06/2023/1054  
   Registration Date: 26.06.2024
2. Application Number: [06/2024/0698](https://selfservice.preston.gov.uk/service/planning/ApplicationView.aspx?AppNo=06/2024/0698&Id1=20240726133540274a3cc01d2f79d8)

Location: 3 Bank Hall Barns, 471 Garstang Road, Preston, PR3 5JA  
Description: Detached garden room: 07/06/2024  
Registration Date: 22.07.2024

1. Application Number: [06/2024/0733](https://selfservice.preston.gov.uk/service/planning/ApplicationView.aspx?AppNo=06/2024/0733&Id1=20240726133540274a3cc01d2f79d8)

Location: 4, Bewick Avenue, Preston, PR3 5ND  
Description: Single storey side and rear extension  
Registration Date: 16/07/2024

1. Application Number: [06/2024/0764](https://selfservice.preston.gov.uk/service/planning/ApplicationView.aspx?AppNo=06/2024/0764&Id1=202408021227472788fd26210ffbc5)

Location: 44, Redwing Drive, Preston, PR2 9AS  
Description: Single storey rear extension and garage conversion  
Registration Date: 18/07/2024

1. Application Number: [06/2024/0758](https://selfservice.preston.gov.uk/service/planning/ApplicationView.aspx?AppNo=06/2024/0758&Id1=202408021227472788fd26210ffbc5)

Location: Key Fold Farm, 430 Garstang Road, Preston, PR3 5JB  
Description: Discharge of condition no.5 (Drainage) attached to planning permission 06/2024/0002  
Registration Date: 23/07/2024

1. Application Number: [06/2024/0784](https://selfservice.preston.gov.uk/service/planning/ApplicationView.aspx?AppNo=06/2024/0784&Id1=202408021227472788fd26210ffbc5)

Location: Broughton Coe Primary School, Church Lane, Broughton, Preston, PR3 5JB  
Description: Installation of a MUGS with associated 2.4 high fencing and extension to existing playground area  
Registration Date: 31/07/2024

**15. Date of Next Meeting**

**Full Council Meeting –** Tuesday 17th September 2024 at **7:30pm** in The Toll Bar Cottage, 476 Garstang Road, Preston, Lancashire, PR3 5JB